

COUNSELOR



DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	Product Managers Roadmap and Review COMMONWEALTH 5	
SESSION 2 10:25 AM	Insights & Early Warning COMMONWEALTH 6	Advanced Insights & Early Warning COMMONWEALTH 5
11:30 AM	Lunch, Announcements, and Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	Basics of Academic Planning COMMONWEALTH 6	Advanced Ad Hoc COMMONWEALTH 5
SESSION 4 1:55 PM	Counselor Round Tables COMMONWEALTH 4	
SESSION 5 3:10 PM	Ad Hoc Basics COMMONWEALTH 6	Advanced Student Scheduling COMMONWEALTH 5
4:30 PM	Social Hour and Giveaways OUTSIDE OLMSTED BALLROOM	

Ad Hoc Basics

NICOLE HAMMOND & JENNIFER WINBURN
COMMONWEALTH 6 | DAY 1 | 3:10 PM

- Filter Designer Overview
- Query Wizard
- Selection Editor
- Data Viewer
- Filter Fields for Ad Hoc
- Available Reports

Advanced Academic Planning

OLIVIA SOHOLT & REX HANSON
COMMONWEALTH 5 | DAY 2 | 9:45 AM

- Graduation Program Setup
- Student Program Monitoring
- Scheduling Workflow with Graduation Plans
- End of Year Process

Advanced Ad Hoc

NICOLE HAMMOND
COMMONWEALTH 5 | DAY 1 | 12:40 PM

- Functions
- Logical Expressions
- Custom Tool Setup for Sharing Ad Hocs
- Example Reports

Advanced Custom Forms

ANNA PETERSON & JENNIFER WINBURN
COMMONWEALTH 5 | DAY 2 | 8:30 AM

- Create an interactive form with database table
- Assign Custom Forms (Batch)
- Review submitted forms (Batch)
- Use Custom Form data in Ad Hoc Reporting

Advanced Insights & Early Warning

TONY SPENGLER & APRIL DEVINE
COMMONWEALTH 5 | DAY 1 | 10:25 AM

- View RTI information in Early Warning
- Adjust Insights Tool defaults
 - Add Fields/Filters
 - Format
- Create Insights Templates

Advanced Messenger

STEPHANIE THOMPSON
COMMONWEALTH 5 | DAY 2 | 11:00 AM

- Using Ad Hocs for Messaging
- Upload a Recorded Voice Message
- Messenger 2.0 Recurring Messages
- Attendance Messenger & Scheduler
- Behavior Messenger & Scheduler

Advanced Student Scheduling

MOLLY STOWERS & MORGAN WILEY
COMMONWEALTH 5 | DAY 1 | 3:10 PM

- Walk-In Scheduler
- Course Requests
- Loading Student Schedules
- Requests & Rosters

Basics of Academic Planning

TONY ALBRIGHT & REX HANSON
COMMONWEALTH 6 | DAY 1 | 12:40 PM

- Overview and Best Practices
- Academic Planning Workflow
- Creating and Assigning Basic Plans
- Viewing and Reporting Student Progress

Counselor Round Tables

INFINITE CAMPUS
COMMONWEALTH 4 | DAY 1 | 1:55 PM

- Role-related discussion prompts
- Networking opportunities
- Time with Infinite Campus subject matter experts

Creating Custom Forms

ANNA PETERSON
COMMONWEALTH 6 | DAY 2 | 9:45 AM

- Create a blank form with eSignature
- Create an interactive form with prepopulated fields
- Assign a Custom Form to an individual student
- Submit Forms on the Portal
- Review submitted forms for individual students

Insights & Early Warning

CHRIS SILVIS & JEREMY BOOHER
COMMONWEALTH 6 | DAY 1 | 10:25 AM

- Insights
 - Dashboard
 - Customization
 - Pivot use with Insights
- Early Warning
 - GRAD Score
 - ABC's
 - Dashboard

Messenger Basics

NICOLE HAMMOND & JACOB SIMMONS
COMMONWEALTH 6 | DAY 2 | 11:00 AM

- Census & Messenger
- Contact Preferences Batch
- Messenger 2.0
- Sent Message & Recipient Logs

Product Managers Roadmap and Review

INFINITE CAMPUS
COMMONWEALTH 5 | DAY 1 | 9:10 AM

- Role-related product updates over the past year
- Role-related product roadmap of upcoming updates
- Product feedback

Student Scheduling

MOLLY STOWERS
COMMONWEALTH 6 | DAY 2 | 8:30 AM

- Student Schedule
- Walk-In Scheduler
- Scheduling Students
- Modifying Student Schedules

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Student Scheduling COMMONWEALTH 6	Advanced Custom Forms COMMONWEALTH 5
SESSION 7 9:45 AM	Creating Custom Forms COMMONWEALTH 6	Advanced Academic Planning COMMONWEALTH 5
SESSION 8 11:00 AM	Messenger Basics COMMONWEALTH 6	Advanced Messenger COMMONWEALTH 5

BUILDING ADMIN



DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	Ad Hoc Basics COMMONWEALTH 7	Advanced Assessments COMMONWEALTH 8
SESSION 2 10:25 AM	Insights & Early Warning COMMONWEALTH 6	Advanced Insights & Early Warning COMMONWEALTH 5
11:30 AM	Lunch, Announcements, & Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	Product Managers Roadmap and Review COMMONWEALTH 7	
SESSION 4 1:55 PM	Scheduling Prep Basics (Elem/Upper) COMMONWEALTH 7	Advanced Scheduling Prep (Upper) COMMONWEALTH 8
SESSION 5 3:10 PM	Building Admin Round Tables COMMONWEALTH 4	
4:30 PM	Social Hour OUTSIDE OLMSTED BALLROOM	

Ad Hoc Basics

CHRIS SILVIS
COMMONWEALTH 7 | DAY 1 | 9:10 AM

- Available Reports
- Filter Designer
- Selection Editor
- Query Wizard
- Filter Fields for Ad Hoc
- Data Export Data Viewer

Advanced Ad Hoc

STEPHEN HALLMAN & AMY MUELLER
COMMONWEALTH 8 | DAY 2 | 8:30 AM

- Filter Designer Best Practices
- Functions, Logical Expressions and Report Output
- Exporting Reports
- Embedding Reports into Core Product

Advanced Assessments

TONY ALBRIGHT
COMMONWEALTH 8 | DAY 1 | 9:10 AM

- Record Tests Through Teacher-Scored Assignments
- Manage Test Accommodations
- Data File Troubleshooting
- Mapping Data for Success
- Common Import Errors

Advanced Insights & Early Warning

TONY SPENGL & APRIL DEVINE
COMMONWEALTH 5 | DAY 1 | 10:25 AM

- View RTI information in Early Warning
- Adjust Insights Tool defaults
 - Add Fields/Filters
 - Format
- Create Insights Templates

Advanced Messenger

STEPHANIE THOMPSON
COMMONWEALTH 5 | DAY 2 | 11:00 AM

- Using Ad Hocs for Messaging
- Upload a Recorded Voice Message
- Messenger 2.0 Recurring Messages
- Attendance Messenger & Scheduler
- Behavior Messenger & Scheduler

Advanced Scheduling Prep (Upper)

OLIVIA SOHOLT & JEREMY WATWOOD
COMMONWEALTH 8 | DAY 1 | 1:55 PM

- Course & Staff Planner
- Course Rules
- Student Constraints
- Requests & Rosters
- Course Registration
- Scheduling Prep Reports

Advanced Scheduling (Upper)

MOLLY STOWERS & JEREMY WATWOOD
COMMONWEALTH 8 | DAY 2 | 9:45 AM

- Scheduling Board Tools
- Section Templates
- Scheduling with Teams

Assessments Basics

TONY ALBRIGHT & LINDSEY CARR
COMMONWEALTH 7 | DAY 2 | 9:45 AM

- Creating Test Structures
- Entering Student Scores on Assessments Tool
- Creating Child Tests
- Establishing Scales
- Creating Teacher-Scored Assessments

Building Admin Round Tables

INFINITE CAMPUS
COMMONWEALTH 4 | DAY 1 | 3:10 PM

- Role-related discussion prompts
- Networking opportunities
- Time with Infinite Campus subject matter experts

Insights & Early Warning

CHRIS SILVIS & JEREMY BOOHER
COMMONWEALTH 6 | DAY 1 | 10:25 AM

- Insights
 - Dashboard
 - Customization
 - Pivot use with Insights
- Early Warning
 - GRAD Score
 - ABC's
 - Dashboard

Messenger Basics

NICOLE HAMMOND & JACOB SIMMONS
COMMONWEALTH 6 | DAY 2 | 11:00 AM

- Census & Messenger
- Contact Preferences Batch
- Messenger 2.0
- Sent Message & Recipient Logs

Product Managers Roadmap and Review

INFINITE CAMPUS
COMMONWEALTH 7 | DAY 1 | 12:40 PM

- Role-related product updates over the past year
- Role-related product roadmap of upcoming updates
- Product feedback

Scheduling Basics (Elem)

CHRIS SILVIS & SAHALE CHRISTIAN
COMMONWEALTH 7 | DAY 2 | 8:30 AM

- Calendar and Enrollment Roll Forward
- Course and Section Clean Up
- Rostering Students

Scheduling Basics (Upper)

STEPHANIE THOMPSON & MORGAN WILEY
OLD LOUISVILLE | DAY 2 | 8:30 AM

- Scheduling Board Tools
- Manual Building
- Auto Building

Scheduling Prep Basics (Elem/Upper)

NICOLE HAMMOND & SAHALE CHRISTIAN
COMMONWEALTH 7 | DAY 1 | 1:55 PM

- Scheduling Center
- Review Checklist for Scheduling (Parts 1 & 2)

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Scheduling Basics (Elem) COMMONWEALTH 7	Scheduling Basics (Upper) OLD LOUISVILLE
SESSION 7 9:45 AM	Assessments Basics COMMONWEALTH 7	Advanced Scheduling (Upper) COMMONWEALTH 8
SESSION 8 11:00 AM	Messenger Basics COMMONWEALTH 6	Advanced Messenger COMMONWEALTH 5

DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	Ad Hoc Basics OLD LOUISVILLE	Advanced Enrollment & Records Transfer CHEROKEE TRIANGLE
SESSION 2 10:25 AM	Insights & Early Warning COMMONWEALTH 6	Advanced Insights & Early Warning COMMONWEALTH 5
11:30 AM	Lunch, Announcements, & Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	DPP Round Tables COMMONWEALTH 4	
SESSION 4 1:55 PM	Enrollment & Records Transfer COMMONWEALTH 6	Advanced Ad Hoc CHEROKEE TRIANGLE
SESSION 5 3:10 PM	Survey Basics CLIFTON	Advanced Custom Forms CHEROKEE TRIANGLE
4:30 PM	Social Hour OUTSIDE OLMSTED BALLROOM	

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Creating Custom Forms GERMANTOWN	Advanced Attendance Reporting CHEROKEE TRIANGLE
SESSION 7 9:45 AM	Product Managers Roadmap and Review CHEROKEE TRIANGLE	
SESSION 8 11:00 AM	Basic Attendance Reporting CLIFTON	Advanced Surveys CHEROKEE TRIANGLE

Ad Hoc Basics

LUNDEN MEYER & TROY BROCK
OLD LOUISVILLE | DAY 1 | 9:10 AM

- Available Reports
- Filter Designer
 - Selection Editor
 - Query Wizard
 - Filter Fields for Ad Hoc
- Data Export Data Viewer

Advanced Ad Hoc

CHRIS SILVIS & TROY BROCK
CHEROKEE TRIANGLE | DAY 1 | 1:55 PM

- Filter Designer Best Practices
- Functions, Logical Expressions and Report Output
- Exporting Reports
- Embedding Reports into Core Product

Advanced Attendance Reporting

LUNDEN MEYER & JOSH WHITLOW
CHEROKEE TRIANGLE | DAY 2 | 8:30 AM

- Entering Individual Student Attendance
- Analyzing Individual Student Attendance (KY Attendance Profile)
- Monthly Attendance Reports:
 - KY Day Count
 - ADM/ADA
 - Attendance Register
- KDE & Infinite Campus Resources

Advanced Custom Forms

ANNA PETERSON & DIANA MCGHEE
CHEROKEE TRIANGLE | DAY 1 | 3:10 PM

- Create an interactive form w/ database table
- Assign Custom Forms (Batch)
- Review submitted forms (Batch)
- Use Custom Form data in Ad Hoc Reporting

Advanced Enrollment & Records Transfer

TONY SPENGL
CHEROKEE TRIANGLE | DAY 1 | 9:10 AM

- Review Data Standard documentation

- Student Records Transfer
 - KY State Reporting Import Wizard
 - Enrollment History Import Wizard
 - Extended Census Import Wizard

Advanced Insights & Early Warning

TONY SPENGL & APRIL DEVINE
COMMONWEALTH 5 | DAY 1 | 10:25 AM

- View RTI information in Early Warning
- Adjust Insights Tool defaults
 - Add Fields/Filters
 - Format
- Create Insights Templates

Advanced Surveys

MARGARET ROWLAND
CHEROKEE TRIANGLE | DAY 2 | 11:00 AM

- Survey Designer: Expanded question types
- Advanced Survey Logic
- Translating Surveys
- Survey Data Analysis – Pivot Table

Basic Attendance Reporting

LUNDEN MEYER & APRIL DEVINE
CLIFTON | DAY 2 | 11:00 AM

- Calendar Setup for Accurate Attendance Reporting
- Attendance Codes
- Attendance Groups
- Attendance Wizard
- KDE & Infinite Campus Resources

Creating Custom Forms

OLIVIA SOHOLT & DIANA MCGHEE
GERMANTOWN | DAY 2 | 8:30 AM

- Create a blank form w/ eSignature
- Create an interactive form w/ prepopulated fields
- Assign a Custom Form to an individual student
- Submit Forms on the Portal
- Review submitted forms for individual students

DPP Round Tables

INFINITE CAMPUS
COMMONWEALTH 4 | DAY 1 | 12:40 PM

- Role-related discussion prompts
- Networking opportunities
- Time with Infinite Campus subject matter experts

Enrollment & Records Transfer

TONY SPENGL & JENNIFER WINBURN
COMMONWEALTH 6 | DAY 1 | 1:55 PM

- Student Locator Wizard
- Student Records Transfer
 - Requesting Records
 - Releasing Records
 - Reviewing Records

Insights & Early Warning

CHRIS SILVIS & JEREMEY BOOHER
COMMONWEALTH 6 | DAY 1 | 10:25 AM

- Insights
 - Dashboard
 - Customization
 - Pivot use with Insights
- Early Warning
 - GRAD Score
 - ABC's
 - Dashboard

Product Managers Roadmap and Review

INFINITE CAMPUS
CHEROKEE TRIANGLE | DAY 2 | 9:45 AM

- Role-related product updates over the past year
- Role-related product roadmap of upcoming updates
- Product feedback

Survey Basics

MARGARET ROWLAND
CLIFTON | DAY 1 | 3:10 PM

- Survey Designer: Creating a Survey with basic survey questions and survey logic
- Determine Survey Respondents
- Student Perspective
- Messaging Survey Respondents
- Survey Response Extract – Table and Summary Graphs

OFFICE STAFF



DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	Office Staff Round Tables COMMONWEALTH 4	
SESSION 2 10:25 AM	OLR Processing COMMONWEALTH 3	Advanced Census OLD LOUISVILLE
11:30 AM	Lunch, Announcements, & Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	Ad Hoc Basics COMMONWEALTH 3	Advanced Attendance Reporting OLD LOUISVILLE
SESSION 4 1:55 PM	Census Basics COMMONWEALTH 3	Advanced OLR Processing OLD LOUISVILLE
SESSION 5 3:10 PM	Basic Attendance Reporting COMMONWEALTH 3	Advanced Health OLD LOUISVILLE
4:30 PM	Social Hour OUTSIDE OLMSTED BALLROOM	

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Product Managers Roadmap and Review COMMONWEALTH 3	
SESSION 7 9:45 AM	Health Basics COMMONWEALTH 3	Advanced Ad Hoc OLD LOUISVILLE
SESSION 8 11:00 AM	Messenger Basics COMMONWEALTH 6	Advanced Messenger COMMONWEALTH 5

Ad Hoc Basics

OLIVIA SOHOLT & SARAH LEE
COMMONWEALTH 3 | DAY 1 | 12:40 PM

- Filter Designer
- Selection Editor
- Query Wizard
- Using Fields Across Campus
- Data Viewer

Advanced Ad Hoc

STEPHEN HALLMAN & JENNIFER WINBURN
OLD LOUISVILLE | DAY 2 | 9:45 AM

- Filter Designer Best Practices
- Functions, Logical Expressions and Report Output
- Exporting Reports
- Embedding Reports into Core Product

Advanced Attendance Reporting

LUNDEN MEYER & JOSH WHITLOW
OLD LOUISVILLE | DAY 1 | 12:40 PM

- Entering Individual Student Attendance
- Analyzing Individual Student Attendance (KY Attendance Profile)
- Monthly Attendance Reports
 - KY Day Count
 - ADM/ADA
 - Attendance Register
- KDE & Infinite Campus Resources

Advanced Census

STEPHANIE THOMPSON & JENNI WESTERFIELD
OLD LOUISVILLE | DAY 1 | 10:25 AM

- Address Changes
- Household Membership Changes
- Relationship Modifications
- Identity Changes
- Updating Emergency Contacts
- Self-Service & Portal Request Processor

Advanced Health

OLIVIA SOHOLT
OLD LOUISVILLE | DAY 1 | 3:10 PM

- Condition Types
- Office Visit Preferences
- Canceling Scheduled Appointments

- Low Medications
- Immunizations
- Batch Screenings

Advanced Messenger

STEPHANIE THOMPSON
COMMONWEALTH 5 | DAY 2 | 11:00 AM

- Using Ad Hoc for Messaging
- Upload a Recorded Voice Message
- Messenger 2.0 Recurring Messages
- Attendance Messenger & Scheduler
- Behavior Messenger & Scheduler

Advanced OLR Processing

TONY ALBRIGHT & JEREMY BOOHER
OLD LOUISVILLE | DAY 1 | 1:55 PM

- Getting the Best Results from OLR Search
- Best Practices for Processing with Student Locator
- Best Use of Statuses and Status Messages
- OLR Processing Timeline and Events at each Stage
- Troubleshooting applications

Basic Attendance Reporting

LUNDEN MEYER & JOSH WHITLOW
COMMONWEALTH 3 | DAY 1 | 3:10 PM

- Calendar Setup for Accurate Attendance Reporting
- Attendance Codes
- Attendance Groups
- Attendance Wizard
- KDE & Infinite Campus Resources

Census Basics

ANNA PETERSON & JENNI WESTERFIELD
COMMONWEALTH 3 | DAY 1 | 1:55 PM

- Add a Student
- Modify an Enrollment
- Add Student Contacts
- View/modify Contact Information
- Add an Address
- Build a Household
- Add an Emergency Contact

Health Basics

NICOLE HAMMOND & SUNNY COLLINS
COMMONWEALTH 3 | DAY 2 | 9:45 AM

- Conditions
- Treatments
- Medications
- Scheduling Health Office Visits
- Health Office Visits
- Health Office Visits Calendar
- Immunizations

Messenger Basics

NICOLE HAMMOND & JACOB SIMMONS
COMMONWEALTH 6 | DAY 2 | 11:00 AM

- Census & Messenger
- Contact Preferences Batch
- Messenger 2.0
- Sent Message & Recipient Logs

Office Staff Round Tables

INFINITE CAMPUS
COMMONWEALTH 4 | DAY 1 | 9:10 AM

- Role-related discussion prompts
- Networking opportunities
- Time with Infinite Campus subject matter experts

OLR Processing

MARGARET ROWLAND & AGGIE MANION
COMMONWEALTH 3 | DAY 1 | 10:25 AM

- Process New Applications and Annual Updates
- Application Processing: Processing Census Information
- Student Processing: Student Enrollments
- Health Processing: Health Conditions and Medications
- OLR Reports

Product Managers Roadmap and Review

INFINITE CAMPUS
COMMONWEALTH 3 | DAY 2 | 8:30 AM

- Role-related product updates over the past year
- Role-related product roadmap of upcoming updates
- Product feedback

DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	Customizing Campus Basics COMMONWEALTH 1	Advanced School & Calendar Setup COMMONWEALTH 2
SESSION 2 10:25 AM	SIS Admin Round Tables COMMONWEALTH 4	
11:30 AM	Lunch, Announcements, & Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	Data Validations Basics COMMONWEALTH 1	Advanced Ad Hoc COMMONWEALTH 2
SESSION 4 1:55 PM	Survey Basics COMMONWEALTH 1	Customizing Campus Advanced COMMONWEALTH 2
SESSION 5 3:10 PM	School & Calendar Setup Basics COMMONWEALTH 1	Advanced Data Validations COMMONWEALTH 2
4:30 PM	Social Hour OUTSIDE OLMSTED BALLROOM	

Ad Hoc Basics

TONY ALBRIGHT & PATTI LANCASTER
COMMONWEALTH 1 | DAY 2 | 8:30 AM

- Filter Designer
- Available Reports
- Filter Fields for Ad Hoc
- SQL Pass-Through Queries
- Data Viewer

Advanced Ad Hoc

CHRIS SILVIS & AMY MUELLER
COMMONWEALTH 2 | DAY 1 | 12:40 PM

- Filter Designer Best Practices
- Functions, Logical Expressions and Report Output
- Exporting Reports
- Embedding Reports into Core Product

Advanced Data Validations

TONY SPENGL
COMMONWEALTH 2 | DAY 1 | 3:10 PM

- State Published Validation Reports
- Create Targeted Reports
- Use Validation Reports for Data Cleanup

Advanced School & Calendar Setup

MOLLY STOWERS
COMMONWEALTH 2 | DAY 1 | 9:10 AM

- Splitting Calendars
- Schedule Structures
- Period Setup
- Day Setup / Day Event Types
- Delete Calendar Wizard

Advanced Surveys

MARGARET ROWLAND
COMMONWEALTH 2 | DAY 2 | 9:45 AM

- Survey Designer: Expanded question types
- Advanced Survey Logic
- Translating Surveys
- Survey Data Analysis – Pivot Table

Advanced User Security

TONY SPENGL & DANA ZUBERER
COMMONWEALTH 2 | DAY 2 | 8:30 AM

- Batch Assign User Groups
- User Account Automation
- User Account Messages
- User Account Letters

Customizing Campus Advanced

STEPHANIE THOMPSON & LINDSEY CARR
COMMONWEALTH 2 | DAY 1 | 1:55 PM

- Custom Fields in Ad Hoc
- SUM Function
- Ad Hoc as a URL Editor
- Ad Hoc letters with Custom Fields
- Record Count Function
- Custom Help Articles

Customizing Campus Basics

STEPHANIE THOMPSON & JILL TUTTLE
COMMONWEALTH 1 | DAY 1 | 9:10 AM

- Custom Tool Setup Workflow
- Use case examples:
 - Single Screen Editor
 - List Element Editor
 - Table Editor
 - URL Editor & URL Link
- Portal View

Data Validations Basics

MOLLY STOWERS & PATTI LANCASTER
COMMONWEALTH 1 | DAY 1 | 12:40 PM

- Stored Procedure Setup
- Validation Rules
- Validation Groups
- Data Validation Report

Product Managers Roadmap and Review

INFINITE CAMPUS
COMMONWEALTH 1 | DAY 2 | 11:00 AM

- Role-related product updates over the past year
- Role-related product roadmap of upcoming updates
- Product feedback

School & Calendar Setup Basics

TONY ALBRIGHT & MATT COMPTON
COMMONWEALTH 1 | DAY 1 | 3:10 PM

- Creating New Schools/Calendars
- Rolling Forward Calendars
- Finishing Calendar Setup
- Modifying School & Calendar Information

SIS Admin Round Tables

INFINITE CAMPUS
COMMONWEALTH 4 | DAY 1 | 10:25 AM

- Role-related discussion prompts
- Networking opportunities
- Time with Infinite Campus subject matter experts

Survey Basics

MARGARET ROWLAND & SUNNY COLLINS
COMMONWEALTH 1 | DAY 1 | 1:55 PM

- Survey Designer: Creating a Survey with basic survey questions and survey logic
- Determine Survey Respondents
- Student Perspective
- Messaging Survey Respondents
- Survey Response Extract – Table and Summary Graphs

User Security Basics

TONY SPENGL & MICHELLE CHAMPION
COMMONWEALTH 1 | DAY 2 | 9:45 AM

- Calendar Groups
- Tool Rights Groups
- User Account Creation (manual)

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Ad Hoc Basics COMMONWEALTH 1	Advanced User Security COMMONWEALTH 2
SESSION 7 9:45 AM	User Security Basics COMMONWEALTH 1	Advanced Surveys COMMONWEALTH 2
SESSION 8 11:00 AM	Product Managers Roadmap and Review COMMONWEALTH 1	

KENTUCKY DEPARTMENT OF EDUCATION (KDE) / STATE REPORTING



DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	What's New with KDE Data Visualizations COMMONWEALTH 3	Data and Money: An Overview of Data Points that Generate Funding COMMONWEALTH 6
SESSION 2 10:25 AM	Civil Rights Data Collection (CRDC) COMMONWEALTH 8	
11:30 AM	Lunch, Announcements, & Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	From Data to Action: Data Visualizations CHEROKEE TRIANGLE	Federal Programs: What You Need to Know COMMONWEALTH 8
SESSION 4 1:55 PM	Tracking the Students You Don't See - Virtual Student Attendance COMMONWEALTH 5	
SESSION 5 3:10 PM	Don't Lose Your Dough COMMONWEALTH 8	
4:30 PM	Social Hour OUTSIDE OLMSTED BALLROOM	

Civil Rights Data Collection (CRDC)

CANDY JOHNSON
COMMONWEALTH 8 | DAY 1 | 10:25 AM

- Process and Timeline of CRDC Collection
- New Elements
- Required Elements
- Time for Q&A

Data and Money: An Overview of Data Points that Generate Funding

JESSI CARLTON, JOSH WHITLOW, RONDA DEVINE, & LAURA LOMAN
COMMONWEALTH 6 | DAY 1 | 9:10 AM

- Topics that Generate Funding
- FRAM
- General and Virtual Attendance
- DASCRC check that feed into OPEN HOUSE

Don't Lose Data Records Transfers

SUNNY COLLINS
COMMONWEALTH 3 | DAY 2 | 11:00 AM

- Tips and tricks for records transfers
- Open discussion on best practices
- Q&A

Don't Lose Your Dough

SUNNY COLLINS
COMMONWEALTH 8 | DAY 1 | 3:10 PM

- How to balance monthly attendance reports
- Helpful ad hoc reports
- Tips to collect as much funding as possible

Federal Programs: What You Need to Know

MARGALEE CONLEE
COMMONWEALTH 8 | DAY 1 | 12:40PM

- Overview of data collection and reporting: EL, Immigrant, Homeless and Title I
- Related Data Standards
- Available Reports
- Timelines for each program

From Data to Action: Unleashing Insights by Empowering Administrators with Infinite Campus Data Visualizations

CHRISTINA WATFORD, JUDI VANDERHAAR, & FLORENCE CHANG
CHEROKEE TRIANGLE | DAY 1 | 12:40 PM

- Enhance data literacy for school administrators
- Live Demonstration with Q&A
- Customizing Reports
- Strategies for promoting data-informed culture
- Practical strategies for implementing data-driven decisions

Identity Automation + Infinite Campus = CUES: A Partnership for the Future of Secure Access!

CHUCK AUSTIN, DEDE CONNER, & MARTIN HERBENER
CLIFTON | DAY 2 | 8:30 AM

- Integration between Infinite Campus and CUES
- How Identity Automation provides real-time access to end-user systems, ecosystems, and services
- Efficiencies for staff and students created when KSIS and CUES are connected
- Importance of making timely and accurate data in KSIS

School Safety Data Collection & Reporting

BLAKE KONNY & WINDY SPALDING
CLIFTON | DAY 2 | 9:45 AM

- Data entry and reporting of student behavior data
- New Requirements
- Discuss legal sanctions
- Importance of ensuring accurate data

Tracking the Students You Don't See - Virtual Student Attendance

BEN MAYNARD, JOSH WHITLOW, & JESSI CARLTON
COMMONWEALTH 5 | DAY 1 | 1:55 PM

- All options available for offering online/virtual programming for students
- A8 Full Time Enrolled Online/Virtual vs. Traditional Virtual Performance Based
- Information to help decide enrollment, course, and attendance setup for proper funding

What's New with KDE Data Visualizations

MELISSA SHIELDS & DEDE CONNER
COMMONWEALTH 3 | DAY 1 | 9:10 AM

- Maximizing use of data
- New attendance trending, behavior and previously available dashboards
- Easy ways to see data trends
- Keeping up on the latest tools

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Identity Automation + Infinite Campus = CUES: A Partnership for the Future of Secure Access! CLIFTON	
SESSION 7 9:45 AM	School Safety Data Collection & Reporting CLIFTON	
SESSION 8 11:00 AM	Don't Lose Data Records Transfers COMMONWEALTH 3	

DAY 1

	BEGINNER	ADVANCED
7:30 AM	Registration and Breakfast OLMSTED BALLROOM	
8:30 AM	Welcome and Keynote - Charlie Kratsch, Founder and CEO Announcements and Giveaways OLMSTED BALLROOM	
SESSION 1 9:10 AM	K-12 (Checkmate) Demo GERMANTOWN	
SESSION 2 10:25 AM	Check Your Household, Cleanup the Dirt COMMONWEALTH 7	Data Extract Utility CHEROKEE TRIANGLE
	K-12 (Swarm) Demo GERMANTOWN	Together, Paving the Way COMMONWEALTH 2
	Campus Workflow COMMONWEALTH 1	Custom Computer Specialists (DataViz) Demo CLIFTON
11:30 AM	Lunch, Announcements, & Giveaways OLMSTED BALLROOM	
SESSION 3 12:40 PM	Campus Payments Demo CLIFTON	K-12 (Spotlight) Demo GERMANTOWN
SESSION 4 1:55 PM	Computer Information Concepts (Reports on the Portal and Sub Attendance Wizard) Demo CLIFTON	Campus Workflow Suite Demo GERMANTOWN
SESSION 5 3:10 PM	K-12 (504) Demo GERMANTOWN	Task Scheduler COMMONWEALTH 7
4:30 PM	Social Hour OUTSIDE OLMSTED BALLROOM	

DAY 2

	BEGINNER	ADVANCED
7:30 AM	Breakfast OLMSTED BALLROOM	
SESSION 6 8:30 AM	Topics-based Round Tables COMMONWEALTH 4	
SESSION 7 9:45 AM	Topics-based Round Tables COMMONWEALTH 4	Campus Messenger with Voice Demo GERMANTOWN
SESSION 8 11:00 AM	Tips for Utilizing Free Infinite Campus Resources COMMONWEALTH 2	Topics-based Round Tables COMMONWEALTH 4
	Common Database Queries COMMONWEALTH 7	Campus Payments COMMONWEALTH 8
	Campus Data Suite Demo GERMANTOWN	

Campus Data Suite Demo

STEVE SIMONS
GERMANTOWN | DAY 2 | 11:00 AM

- Data Validations
- Data Change Tracker
- Data Access Tracker

Campus Messenger with Voice Demo

STEVE SIMONS
GERMANTOWN | DAY 2 | 9:45 AM

- Simplify communication to staff, students, and parents

Campus Payments

TROY BROCK
COMMONWEALTH 8 | DAY 2 | 11:00 AM

- Bank and Fund Accounts Setup for District and School
- Fee Types and Setup
- Assessing and Collecting Fees
- Reports

Campus Payments Demo

STEVE SIMONS
CLIFTON | DAY 1 | 12:40 PM

- Fees
- Activity Registration
- School Store & Public School Store
- Mobile Payments

Campus Workflow

JASON MILLER
COMMONWEALTH 1 | DAY 1 | 10:25 AM

- Monitoring students outside of the classroom
- Improving attendance accuracy
- Digital Hall Pass

Campus Workflow Suite Demo

STEVE SIMONS
GERMANTOWN | DAY 1 | 1:55 PM

- Advanced Attendance & Appointments
- Events & Actions
- Digital Hall Pass

Check Your Household, Cleanup the Dirt: Data Validations

SUNNY COLLINS
COMMONWEALTH 7 | DAY 1 | 10:25 AM

- Importance of Census Cleanup
- Applicable Data Validations
- Tips to clean up the data

Common Database Queries

JILL TUTTLE & DAVID ALLAN
COMMONWEALTH 7 | DAY 2 | 11:00 AM

- Example queries and use cases
- Organization
- Next steps for custom reporting

Computer Information Concepts (Reports on the Portal and Sub Attendance Wizard) Demo

STEVE BOHLENDER
CLIFTON | DAY 1 | 1:55 PM

- Secure communication of custom reports, PDF's or other reports on Campus Parent and Campus Student
- Mass assign substitutes and guest teachers to sections

Custom Computer Specialists (DataViz) Demo

BILL DWYER
CLIFTON | DAY 1 | 9:10 AM

- Custom Reporting Solution
 - Create interactive dashboards hosted in Infinite Campus
 - Easily share intelligence with district stakeholders
 - Data nerds only

Data Extract Utility

JILL TUTTLE
CHEROKEE TRIANGLE | DAY 1 | 10:25 AM

- Management & best practices
- SFTP Key Exchange

K-12 (504) Demo

BROCK WILSON
GERMANTOWN | DAY 1 | 3:10 PM

- Creating and Managing 504 Referrals
- Student Plans with Staff Signature
- Electronic Parent Forms
- Customizable Settings

K-12 (Checkmate) Demo

BROCK WILSON
GERMANTOWN | DAY 1 | 9:10 AM

- Student Attendance Tracking via Kiosk
- Employee Time Clock
- Visitor Check In/Out
- Volunteer Management

K-12 (Spotlight) Demo

BROCK WILSON
GERMANTOWN | DAY 1 | 12:40 PM

- Admin Dashboard Overview
- Classroom Behavior
- Report Builder for All Behavior Types
- School Store

K-12 (Swarm) Demo

BROCK WILSON
GERMANTOWN | DAY 1 | 10:25 AM

- Activity Tracking
- Electronic Staff Concerns
- Social Worker Referrals
- Social Worker Reports

Task Scheduler

JILL TUTTLE
COMMONWEALTH 7 | DAY 1 | 3:10 PM

- Management & best practices
- Example Task Scheduler scripts
- Use Cases

Tips for Utilizing Free Infinite Campus Resources

ANNA PETERSON
COMMONWEALTH 2 | DAY 2 | 11:00 AM

- Intro to Campus Community
- Tips & Tricks for Using the Knowledge Base
- Enroll in Campus Passport On-Demand Training Courses & Learning Plans
- Stay Informed on Product Updates
- Promote Campus Student & Campus Parent in your District

Together, Paving the Way for Academic and Professional Success for Our Students Since 2013! (Parchment)

RAQUEL ASCENCIO-GARCIA
COMMONWEALTH 2 | DAY 1 | 10:25 AM

- Introductions
- Fun Facts Trivia Style
- Best Practices
- What's New
- Questions

Topics-based Round Tables

INFINITE CAMPUS
COMMONWEALTH 4 | DAY 2
8:30 AM, 9:45 AM, & 11:00 AM